

# ~ MINUTES ~

## REGULAR / SPECIAL MEETING ~ BOARD OF DIRECTORS

MARY WALKER SCHOOL DISTRICT NO. 207

April 18, 2018 ~ 6:30pm ~ Springdale, WA 99173

| <u>MEMBERS PRESENT</u>   | <u>GUEST(S) PRESENT</u>   | <u>MEMBER(S) ABSENT</u>  |
|--|---|--|
| Canfield, Jeff (Chair)<br>Roy, Amy<br>Scott, Jim<br>Turner, Justyn<br>Winters, Rick (Superintendent) | Anderson, Mark<br>Cobb, Matt<br>Cates, Cindy<br>Durgeloh, Kristi<br>Durgeloh, Luis<br>Gores, Jon<br>(DA Davidson)<br>Greer, Vicki<br>(AmeriCorps)<br>Hargrave, Edwina<br>Holsten, Tina<br>McIsaac, Sue<br>Moss, M. Jo | Newell, Lori<br>Norris, Amanda<br>+ 2 youth<br>Peone, Wendy<br>Plager, Cory<br>(DA Davidson)<br>Rouleau, Richard<br>Rouleau, V.<br>Steinbach, April<br>Steinbach, John<br>Thams, Steve<br>Tietsort, Ivy<br>Ward, Tammy<br>Witty, Rebecca |
|  |   | Beckman, Diana (Vice-Chair)  |

### CALL TO ORDER & FLAG SALUTE

This meeting was called to order by J. Canfield at 6:37pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were no changes or additions to the Agenda.

### CONSENT AGENDA

- Board Meeting Minutes:
  - Regular Meeting – March 19, 2018.
- Personnel / Staff Changes:
  - Administrator Contracts (2018-2019):
    - Matthew Cobb (6-12 Principal and ELL / ALE Administrator).
    - Sue McIsaac (Director of Business Services and Food Services Director).
  - Supplemental / Extra-Curricular Contracts (2017-2018):
    - Tim Goad (MS Baseball Head Coach).
    - Jaymi Stricker (MS Baseball Asst. Coach).
  - Supplemental / Extra-Curricular Contracts (2018-2019):
    - Kyle Dodge (HS Football Co-Head Coach).
    - Mark Edwards (HS Girls' Basketball Co-Head Coach).
    - Mark Edwards (HS Football Co-Head Coach).
    - Sabrina Metlow-Saetre (HS Girls' Basketball Co-Head Coach).
    - Rick Winters (HS Football Co-Head Coach).
  - Resignations – Classified:
    - Harold (Butch) Harty (MS Baseball Head Coach).
- Donations:
  - 8<sup>th</sup> Grade Parents; \$300.00 cash; 8<sup>th</sup> Grade Seattle trip.
- Accounts Payable:
  - April 2018.
- Payroll:
  - April 2018.

### PLANNING AND DISCUSSION

- Bond vs. Capital Levy Election (February 2019) – planning update (guest speaker: DA Davidson – Jon Gores and/or Cory Plager). Mr. Gores and Mr. Plager reviewed the levy election timeline, potential levy costs to taxpayers using several scenarios, discussed strategy for coordinating with District mailings; discussed the probability of conducting Public Meetings, and provided explanations of fund balance, tax base, etc.

- Driver's Education Classes. Parents and sports coaches are interested in re-starting this program; cost anticipated to be approx. \$300 (as opposed to current \$495 fee from 9-1-1 Driving School); no decision reached; may increase liability premiums; will discuss co-op opportunity with neighboring school districts; will revisit issue before end of the summer.

#### **PUBLIC FORUM**

- As the Transportation Dept. representative, A. Steinbach requested an audience with the Board members in Executive Session. Ms. Steinbach was advised that, if still desired, the Board would consider granting her request during the next regularly scheduled Board meeting, when all pertinent parties would have the opportunity to be present and prepared to participate in said Executive Session.
- V. Greer (AmeriCorps) asked several questions regarding the proposed 2018-2019 calendar, as well as transportation issues relative to the 'shared' Valley School District bus route and half-day Fridays. R. Winters responded that these issues are actively being worked on.
- W. Peone also asked several questions regarding the proposed 2018-2019 calendar; specifically, whether enough instructional hours were being provided for in the half-day Friday schedule. R. Winters explained that there were sufficient instructional hours built into the proposed calendar.

#### **PK-5 PRINCIPAL and TITLE I / LAP / SPECIAL EDUCATION DIRECTOR REPORT (E. Hargrave)**

- Status.
  - Preschool – Would like Board approval to change to Preschool program, as follows: 4-yr-olds go to 5 days per week and 3-yr-olds go to 4 days per week, both with an increase of \$5 per month after factoring in the additional day per week fee.
  - Mental Health Counseling – T. Wright currently proving curriculum to students in 4<sup>th</sup>/5<sup>th</sup> grades; propose adding K-5<sup>th</sup> curriculum next year.
  - Truancy – T. Wright also involved in addressing parental barriers
  - Comprehensive School Improvement Plan – strategy meetings with D. Kowalkowski underway; R. Winters wants to be part of each selection committee.
- Other.
  - Soils Poster Contest Winners – postponed again; will forward to May 2018 Board agenda.

#### **6-12 PRINCIPAL / ELL / ALE ADMINISTRATOR REPORT (M. Cobb)**

- Status.
  - M. Jones on Emergency Leave; W. Peone being temporarily re-assigned to take over High School English classes; J. Winters will substitute for W. Peone's Middle School English classes.
- Other.
  - School Improvement Plan Update – SIPs for Middle School and all three (3) ALEs presented for review and/or approval.
  - Senior All-Nighter (June 10<sup>th</sup> - 11<sup>th</sup>, Sunday thru Monday) – Parents requesting transportation to/from Stone Ridge, including driver, expenses to be reimbursed to District.
  - Junior / Senior Prom – set for April 28<sup>th</sup>.

#### **BUSINESS SERVICES DIRECTOR / FOOD SERVICES DIRECTOR REPORT (S. McIsaac)**

- Status.
  - Enrollment – Headcount= 501; FTE = 497.50; includes 33 ALE students (31.85 FTE).
  - Monthly Budget Report – currently at approx. 58% of the school year; deviations explained.
  - Audit – including Skyward Security 'policy' – in response to Audit, recommend Board Procedure Addendum be reviewed and adopted (#2022P: Electronic Wireless Network and Internet Safety).
- Other.
  - During the next few weeks, will working on compiling data for Projected Ending Balance through August, and Project Funding (F203) for next year.

**SUPERINTENDENT REPORT (R. Winters)**

- Resolution(s):
  - #17-02: A Resolution for Reduction In Force – R. Winters must inform Chair and at least one other Board member if RIF letters need to be prepared and issued, or will need to establish a Special Board meeting.
  - #17-03: 1-Day Parent-Teacher Conferences Waiver Request for 2017-2018 School Year – waiver application prepared for WA State Board of Education’s consideration to establish an additional parent-teacher conference day for Monday, June 11<sup>th</sup>, to cover the ‘lost’ day due to safety concerns; last day of students classes will remain Friday, June 8<sup>th</sup>.
- Other:
  - School Closure – Safety Concern (March 22<sup>nd</sup>); Make-up Day – see Resolution #17-03, herein.
  - School Year Calendar (2018-2019) – additional option(s) reviewed and discussed; half-day Fridays, no late-start Mondays, full-day parent-teacher conferences (no half-days).

**BOARD POLICY REVIEW**

- Board Procedure Addendum: (1<sup>st</sup> Reading).
  - #2022P: Electronic Wireless Network and Internet Safety – see S. McIsaac’s report, herein.

**EXECUTIVE SESSION (RCW 42.30.110)**

No motion was entertained for the need to enter into an Executive Session; therefore, no Executive Session was called for or held.

**BUSINESS**

- Consent Agenda – J. Turner made a motion to accept and approve all items of the Consent Agenda); said motion also includes the April 2018 Accounts Payable and April 2018 Payroll (all as noted below); A. Roy seconded; motion carried.

|          |                 |        |         |        |    |            |
|----------|-----------------|--------|---------|--------|----|------------|
| Gen Fund | Warrant numbers | 161537 | through | 161550 | \$ | 19,471.35  |
|          | Warrant number  | 161552 |         |        | \$ | 3,466.12   |
|          | Warrant numbers | 161585 | through | 161645 | \$ | 128,979.84 |
| ASB – K8 | Warrant number  | 161536 |         |        | \$ | 303.33     |
|          | Warrant number  | 161646 |         |        | \$ | 158.60     |
| ASB – HS | Warrant number  | 161551 |         |        | \$ | 1,462.16   |
|          | Warrant numbers | 161647 | through | 161651 | \$ | 3,322.50   |
| Payroll  | Warrant numbers | 161553 | through | 161584 | \$ | 499,104.39 |

- Resolution(s) – A. Roy made a motion to approve and adopt both resolutions listed below, with the stipulations mentioned herein; J. Scott seconded; motion carried.
  - #17-02: A Resolution for Reduction In Force.
  - #17-03: 1-Day Parent-Teacher Conferences Waiver Request for 2017-2018 School Year.
- Other:
  - School Year Calendar (2018-2019) – J. Turner made a motion to approve and adopt the 2018-2019 School Year Calendar, as presented; J. Scott seconded; motion carried.
  - Senior All-Nighter (June 10<sup>th</sup> - 11<sup>th</sup>) Transportation – A. Roy made a motion to approve the Senior All-Nighter trip and to provide a bus and bus driver (cost to be reimbursed to District); J. Turner seconded; motion carried.

**OTHER BUSINESS**

- Preschool Program Change – A. Roy made a motion to approve the Preschool program change, as noted herein; J. Scott seconded; motion carried.
- School Improvement Plan (SIP) – Springdale Middle School – J. Turner made a motion to approve this SIP, as presented; A. Roy seconded; motion carried.
- School Improvement Plan (SIP) – Mary Walker Alternative High School, Mary Walker Promise and Springdale Academy – A. Roy made a motion to approve the SIP for these three (3) ALE programs, as presented; J. Turner seconded; motion carried.

- Board Procedure Addendum – #2022P: Electronic Wireless Network and Internet Safety – A. Roy made a motion to approve and adopt this Board Procedure Addendum, after its first reading, as in the best interest of the District to do so immediately; J. Turner seconded; motion carried.

**ADJOURNMENT**

A. Roy made a motion to adjourn at 8:57pm; J. Turner seconded; motion carried.

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*Tina L. Holsten, Clerk*

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Board Secretary

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Board Chair (or Vice-Chair)